

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of meeting held St Audreys Community Centre, St Audreys Close, Histon, Monday 11 February 2008 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice Chairman), M P Barrett, N S Davies (also District), A J Eade, C J Foster, C L Jones, I A Levitt, F J Munnelly, M J Mason (also District, in part), M J Ruel, V A Taylor
 Dist Cllr J P Chatfield, Cty Cllr D Jenkins (in part) Clerk: Mrs A J Young
 Sector Inspector Paul Ormerod (in part); 13 members of public (11 in part)

Power Action**1 APOLOGIES FOR ABSENCE**

168 Cllrs Rose (personal), Emmines (illness), Cleaver (personal). Cty Cllr Bradney
 Chairman took the opportunity to welcome residents and remind all of forthcoming May election for Parish Council

2 MEMBERS' DECLARATIONS OF INTERESTS

169 None. With agreement of Council, Chairman suspended standing orders and brought forward item 10

10 INSPECTOR ORMEROD, HISTON SECTION POLICE

170.1 Insp Ormerod up-dated Council and public on Histon Neighbourhood Priority – Anti Social Behaviour in Histon and Impington and outlined actions taken since panel meeting held 15 January (Appx 1). At the Panel it had become obvious there was a need for Police and other agencies to act

170.2 Since the Panel date 53 incidences of ASB had been reported, of which only 7 were of the type being targeted.

170.3 Questions put:

- Cllr Munnelly How long can additional policing hours be sustained? A. If justified funding was available into the following year
- Resident highlighted lack of response to calls made during ASB activity. A. Call handling team had been briefed
- Resident Where will CCTV cameras be? A. Will not be covert, will be temporary, re-deployable
- Cllr Nudds How long will the cameras be in the village? A. 4 weeks
- Cllr Parish How can we make sure this level of ASB does not re-occur, seemingly due to lack of action by Police at an early stage? A. A full debrief had taken place, internal issues apply, lessons had been learned
- Cllr Parish requested reinstatement of quarterly visits to Parish Council meetings by Police representatives. Insp Ormerod to organise
- Cllr Wynn commented on open hours at Station and parking restrictions. A. Business finance decisions have to be made and manning the Enquiry Desk for any longer was too expensive and costly to policing hours
- Cllr Chatfield How will Police differentiate between ASB culprits and other members of public in any bans/Police action? A. Difficult to explain. Workshops in colleges were being undertaken to educate on perception
- Cllr Nudds Noted letters had not been delivered to The Dole (Water Lane end). Insp Ormerod would follow up

170.4 Insp Ormerod summarised and urged residents to trust that the Police were taking issues seriously and following up leads, sometimes requiring sensitive approaches. Cllr Parish mentioned the large number and percentage of responsible youth in our villages and regretted the few who gave their generation a bad name. He also regretted that local press sensationalism was not assisting the situation

170.5 Insp Ormerod left the meeting and standing orders were reinstated. 11 public also left

3 OPEN SESSION FOR THE PUBLIC

171 No further questions

4 MINUTES OF MEETING HELD ON 1 2008

172 Prop Cllr Munnelly, sec Cllr Ruel, all in favour, approved and signed

5 MATTERS ARISING FROM PREVIOUS MINUTES

173.1 Item 153.1/159 Parish Paths Partnership No application yet made – proposals for works required as part of the application. Closing date 29 February. Agreed to respond stating in principle Parish Council wished to be part of it and would put thoughts together for future application. Cllr Jenkins arrived during this item

173.2 Item 155.2 Police reports emailed to all as received. Panel notes held on file

173.3 Item 155.3 Joint Parishes Group up-date. Cllr Parish advised JAG not to put a joint response in for Northstowe application. Separate meeting to be organised for interested Histon members to prepare a response, due by 31 March

173.4 Item 155.8 Station House Reported at Planning Committee, Cllr Barrett progressing design brief

MPB

173.5 Item 155.10 Keys for electricity supply Yales ordered. Cllr Barrett to source others

MPB

173.6 Item 155.12 Broxap order Due 3 March. Invoice to be paid once received. Bollards to be fitted following meeting planned with County Council

173.7 Item 155.15 Scrutiny Meeting at Meadows - report and outcome

Power Action

173.8 Item 156.2 Tackling Congestion in Cambridgeshire Cllr Parish attended and reported on wide range of Councils present and funding issues being high on the agenda

173.9 Item 156.3 CGI Re-Inspection Histon PC comments incorporated in Impington PC response

173.10 Item 163.2 Approach to landowner made

173.11 Item 163.4 Informal Session No date yet set, agreed before 1 May

173.12 Item 165.5 Photocopier to be delivered mid-February

6 RECENT CORRESPONDENCE

174.1 Circulating Files. Available on request. Cllr Mason arrived during this item

174.2 County Councillor written reports copied to all. Cty Cllr Jenkins confirmed Guided Bus issues would go to County Council Scrutiny Committee in March. He had enlisted County help to ensure local press coverage more helpful to issues raised at Parish Council, Cllr Jenkins left the meeting

174.3 Communities and Local Government Consultation on Orders and Regulations relating to Conduct of Local Authority Members in England – by Friday 15 February. Delegated any necessary response to Cllr Parish **IMP**

174.4 HICCA Open letter to Parish Councillors, emailed to all. Agreed to ask them to attend HT&T meeting in April

HT&T Committee

174.5 CALC Bulletin for all; Training opportunities. Cllrs Eade/Parish interested in Allotments session **IMP/AJE**

174.6 Impington Music Society request for support in SCDC Arts grant for new grand piano. Agreed to write

174.7 SCDC Weekly Bulletins forwarded to all on email

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

175.1 Minutes 14 November copied to all. Further meeting due 13 February

175.2 Cllr Wynn formally thanked Friends of the Rec for reaching and passing their fundraising commitment, having raised £51,500 in total towards new facilities. Cllr Parish to write to the Charity. Cllr Davies confirmed the Friends would continue **IMP**

175.3 Questions followed on fencing proposals round the Play Area; MUGA maintenance

175.4 Cricketer Club had applied for a Village Sports Facility Grant from SCDC, which the Parish Councils had supported

8 PLANNING COMMITTEE REPORT

176.1 Minutes 17 January and 7 February copied to all and accepted. Next meeting 28 February

176.2 Guided Bus Signage and Lighting Gatehouse Road. Cllr Mason and Girton PC representative attended SCDC Planning Committee to present the Parish Councils' objections but application had been approved. Cllr Mason's report on the matter available on website

176.3 Traders met and were resolving to organise a Village Open Day in April. The positive nature of this was welcomed

176.4 Anglian Water meeting due 13 February postponed

176.5 Northstowe Cllr Cleaver provided a written report on meeting attended. Concern expressed over a comment on "bedding down guide rails" and possible further disruption to local roads

176.6 Guided Bus Stop Design deferred from Planning Committee 7 February. Agreed to meet after meeting end to formulate response to planning application

176.7 Unwins site, Impington Lane Public Exhibition 20 February at Recreation Centre 5pm – 8.30pm

9 LEGAL & PROPERTY COMMITTEE REPORT

177.1 Minutes 28 January copied to all and accepted

177.2 Data Protection registration had proved necessary and would be paid at £35 p.a.

177.3 Legal & Property/Finance Committee proposal to merge for future meetings. All agreed

11 OTHER MATTERS

178 a) Youth Advisory Body Meeting 4 February – no notes yet available. Cllr Davies reported the Youth Worker currently on maternity leave would return in June, when the role would be shared. No Youth Club currently being held at Church Halls. Girls youth club was being held at IVC (old Nursery site). Rec Ground Youth Sports Club to recommence early March

179 b) Guided Bus Invitation to visit the Cambridgeshire Busway Construction site, variety of available dates

180 c) Highways Traffic & Transport Committee Agenda items reviewed, meeting due 21 February

181.1 d) Environment Committee Agenda items reviewed, meeting due 6 March

181.2 Application to use Village Green for Village Fun Day (see item 176.3). Agreed to this, as a one-off event

181.3 Whyatts had applied for Fair for Feast Week. Confirmed Feast Parade was 29 June

12 FINANCE and ADMINISTRATION

- 182.1 a) To confirm payment of accounts Proposed Cllr Mason, seconded Cllr Wynn, all in favour:
Administration M10 £1,107.13 £1,107.13
N Warren Computer screen **£144.61** + VAT £25.30 = **Power Action**
£169.91
- 182.2 b) To approve payment of outstanding accounts Proposed Cllr Mason, seconded Cllr Wynn, all in favour
Buchans Landscapes Removal of basal growth and hedge cutting **£127.50** + VAT £22.31 = £149.81
SCDC Trade Refuse **£117.15** + VAT £20.50 = £137.65
Roger Hovells Office cleans (on formula) **£55** £55.00
Danwood Group Limited Photocopier meter reading (formula) **£30.61**+ VAT £5.36 = £35.97
Site & Maintenance Services Following clarification of works meeting with Cllr Eade
Paint railings and posts Manorial Waste **£353** + VAT £61.77 = £414.77
Petty Cash, not required
- 182.3 c) Paid in: Impington PC quarterly expenses £292.19
- 182.4 Clerk's Report: E-on confirm Council currently £107.78 in credit following estimated reading; Feast Committee confirmed would make payment of electrician's work on Christmas tree lighting; Danwood Group clarified price per copy maintenance quote would hold for 3 years, ESPO would increase year on year; Talk Talk had quoted for telephone package; BT had advised new packages and increase in savings if payment made by direct debit; Seat damaged opposite Phoenix on The Green; Clerk attended SLCC training 7 February (Insurance and asset registers); Office closed 6 March to Easter Monday inclusive
- 182.5 Quotes (2007/08)
- Tree Works on Green 2 quotes received. Further awaited. Agreed once third quote chased, Chairman given delegated approval to decide on awarding the order, to a maximum of £2,000. Timescale issues applied **IMP**
 - Trenching and Electricity Supply on The Green Second quote still awaited. Environment Committee Agenda 6 March **Environment Comm**
 - Renovation Works to Pump on Green Cllr Levitt declared prejudicial interest as an estimator and left meeting room. Quote received £598. Maximum estimate £1,304.61 (dependent on changes to spec/work required inside casing as yet unseen). After some discussion and uncertainty, all agreed to accept quote for £598 from Site & Maintenance Services **LGA 1972 S144**
- Quotes (2008/09)
- Garden Maintenance War Memorial and Sec 52 land Adam Scott had quoted at £410, last year £385. Agreed to accept and note to obtain competitive quotes next year
- 182.6 Precept to approve recommendation to request precept for 2008-09 - papers copied for all from Finance Committee, met 19 January 2008. Proposed Cllr Parish, sec Cllr Davies, all in favour. All agreed to request precept of £134,000 from SCDC, representing a 11.7% increase (10.5% on a Band D equivalent) increasing the annual payment per Band D household in Histon from £67.67 to £74.76 p.a. Noted increased administration resource, funding set aside for Community Centre, and Under 5 Play Equipment purchase planned. Comment made on progressive nature of budget
- 182.7 Audit Commission confirmed Moore Stephens to act as Auditor for next 5 years

13/14 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

- 183 Agreed next meeting Monday 10 March 2008. St Audreys Community Centre, St Audreys Close, Histon. A clerk still required for March meeting
- 184 Dates for forthcoming Committee meetings noted.

15 "IN COMMITTEE" EMPLOYMENT

- 185 Deferred to next meeting, no Employment Sub Committee meeting yet held **March agenda**

Meeting closed 9.55 p.m.

Meeting re-opened to discuss Planning application deferred from 7 February

- 186 C/6/9/1A Cambridgeshire Guided Busway – Discharge of Planning Condition 3(a)(i) – Design and External Appearance of Oakington, Histon and Impington & Cambridge Regional College Bus Stops Cllrs Barrett, Jones, Mason, Parish, Munnely **AGREED to RECOMMEND REFUSAL** on the Histon & Impington Stop based on poor design, lack of imagination and only 20 spaces for cycles being totally inadequate

Meeting closed 10.15 p.m.

