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PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

11th June 2008

To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 16th JUNE 2008** at 7.30 p.m. for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.

AGENDA

- | | | |
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| 1 | APOLOGIES FOR ABSENCE | |
| 2 | MEMBERS' DECLARATIONS OF INTEREST for items on the agenda | |
| 3 | OPEN SESSION FOR THE PUBLIC
– standing orders suspended for up to 15 minutes if any public or press wish to speak | <i>15 minutes
if public
present</i> |
| 4 | TO SIGN AND APPROVE MINUTES OF MEETING 19 MAY 2008 (Annual General Meeting) – minutes <u>attached</u> | For decision |
| 5 | MATTERS ARISING FROM PREVIOUS MINUTES (for information only) – Any not listed on Clerk's report | <i>5 minutes</i> |
| 6 | REVIEW OF VICE CHAIRMANSHIP – Nominations invited | For decision
<i>5 minutes</i> |
| 7 | MATTERS ARISING FROM ANNUAL PARISH MEETING HELD 19 MAY 2008 | |
| 8 | RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Meeting held 28 May. Next meeting 18 June being Half Yearly Meeting Rec Ground Committee | <i>5 minutes</i> |
| 9 | PLANNING COMMITTEE REPORTS | <i>15 minutes</i> |
| | a) COMMITTEE REPORTS – Minutes <u>attached</u> 27 May. Meeting due 10 June | To accept |
| | b) ARBURY CAMPS UP-DATE – Minutes <u>attached</u> 27 May. Meeting due 10 June.
Arbury Park Groups / Committee membership confirmation
Councillor Warren's monthly report – <u>attached</u> if available
Any decisions deferred on Community Centre related expenditure (10 June) | To accept

For decision |
| | Connections Bus Project – offer to take bus onto Arbury Park during school summer holidays at £87.95 per session, weekday afternoons 2 hours 21 July – 29 August | For decision |
| | c) OTHER PLANNING MATTERS | |
| 10 | TO RECEIVE CLERK'S REPORT – <u>attached</u> | To accept |
| 11 | TO RECEIVE CHAIRMAN'S REPORT – <u>attached</u> if available | To accept
<i>5 minutes</i> |
| 12 | TO RECEIVE DISTRICT COUNCILLORS' REPORT | <i>5 minutes</i> |

- 13 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached To accept
5 minutes
- 14 FINANCE & ADMINISTRATION 15 minutes
For decision
- a) To confirm payment of accounts
- b) To approve payment of outstanding accounts
- c) Paid in and Correspondence Received
- d) Internal Auditors report and meeting held 4 June 2008 – attached **For decision**
- e) Formal acceptance by Council of Audit Statement and Accounts – attached
- f) Half Yearly Review of Donations – requests received from Cambs County Council
“Team Read”; Kings Meadow Garden Project; Histon & Impington Open Gardens **For decision**
- 15 CORRESPONDENCE RECEIVED 10 minutes
- a) Circulating file available: Histon Parish Council minutes and various
magazines/leaflets
- b) SCDC Phone Box Closures consultation – responses by 6 September. Phone box
located “Home Close Histon” proposal to remove **For decision**
- c) SCDC Local Government (Miscellaneous Provisions) Act 1982 “Review of Street
Trading Consent South Cambs District” – replies by 18 July **For decision**
- d) Other correspondence
- 16 “VILLAGE GREEN” PROJECT – PRESENTATION to HICCA and PARISH COUNCILS 15 minutes
BY THE ENERGY SAVING TRUST ADVICE CENTRE following shortlisting of the Histon
and Impington community in project
- 17 TO CONSIDER OTHER MATTERS 10 minutes
- a) HIGHWAYS and TRAFFIC –
HHT&T Committee meeting held 5 May- minutes attached. Next meeting due 4
September; Other correspondence
- b) HISTON FEAST MARKET 5 JULY – confirmation of displays and rota
- c) YOUTH ADVISORY BODY REPORT Minutes attached 1 May 10 minutes
- d) PARISH PLAN
- 18 DATE AND PLACE OF NEXT MEETING:
PROPOSED Monday 21 JULY 2008, 7.30 p.m. at St Andrew’s Church Hall, Burgoynes
Rd, Impington
- 19 DATES OF CONFIRMED COMMITTEE MEETINGS:
Recreation Ground Committee Half Yearly – Wednesday 18 June
Planning Committee – Tuesday 24 June
Environment Committee – Monday 30 June
Planning Committee – Tuesday 8 July
Recreation Ground Management Committee – Wednesday 9 July
- OTHER MEETINGS:
CDRP Meeting with Phil Aldis (Arbury Park Councillors) – Tuesday 17 June
Chairmen’s meeting – Tuesday 17 June
County Council Ill Health Pension Forum – Wednesday 18 June
Richard Preston (TBC) – Thursday 19 June
Joint Informal meeting – Monday 23 June St Audreys Community Centre Histon
Feast Market stall 8.30 a.m. onwards – Saturday 5 July 2008
Police Panel – Tuesday 15 July
SCDC Post Office Closures Briefing – Wednesday 16 July
- IN COMMITTEE ITEM**
- 20 “In Committee” Item – EMPLOYMENT **For decision**
- MOTION TO IMPLEMENT A PENSION POLICY AND POLICY OF TIMING FOR
PENSION PERCENTAGE INCREASES To be proposed by Cllr Gooden – paper from
Cllr Gooden to be re-presented 15 minutes
- REVIEW OF TERMS AND CONDITIONS, INCLUDING SCALE OF CLERK AND
ASSISTANT CLERK – Process

A J YOUNG – CLERK/PROPER OFFICER 11.06.08

Meeting to
close by
9.45pm

AGENDA JUNE 2008

Item 14 FINANCE

a) To confirm payment of accounts:

Administration M2 £1,497.62

Burial Ground expenses £13.25 + VAT £2.31 = £15.56

b) To approve payment of outstanding accounts:

Buchans Landscape Grass cuts 2 x green verge, 1 x red **£478.76** + VAT £83.78 = £562.54

Site & Maintenance Services Remove broken (vandalised) seat The Coppice and dispose **£40** + VAT £7 = £47.00

Cambs County Training Partnership 2 Councillor training 4 June **£80**

Print Out Paper **£14** + VAT 2.45 = £16.45

Print Out Newsletters **£158**

Print Out "Could you be a Parish Councillor" leaflet **£64**

Ron Seaton Internal audit final bill **£30**

Petty Cash Imprest account (to be advised)

Burial Ground:

The Mower People Limited Back Pack Sprayer **£59.57** + VAT £10.43 = £70

Youth account:

Histon & Impington Recreation ground MUGA hire for Youth sports club May 08 **£80.86** + VAT £14.14 = £95

Histon & Impington Recreation ground MUGA hire for Rec Junior sports club April/May 08 **£125.11** + VAT £21.89 = £147

Youth account:

c) Paid in: Burial Ground Ashes Pawley £48; Inscription Hibble £30; Allotment £6; Dellow plot and inter non-resident £240; Histon PC charges 2007-08 £3,039.66; Memorial Fawcett £60; Memorial Davies £60; Histon Parish Council, rates rebate % share 2007-08 £519.98