

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 16 JUNE 2008 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr B S Ing Cllrs H S Abdullah, P D Gooden, V A Kelly, J Kirschner, G S Payne, N J Warren Dist Cllrs N S Davies, M J Mason; Cty Cllr Jenkins (in part) Mrs A Young Clerk Mr E Leddy-Owen, Energy Saving Trust); 3 HICCA members, Histon Chairman Cllr I M Parish (all in part) **Power Action**

1 APOLOGIES FOR ABSENCE

48 Cllr Cope (work), Nudds (holiday), Creasey (work). Cty Cllr Bradney, Dist Cllr Chatfield

2 MEMBERS' DECLARATIONS OF INTERESTS

49 None

3 OPEN SESSION FOR THE PUBLIC

50 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 19 MAY 2008 (AGM)

51 All in favour to approve and sign as true record. Also "In Committee" minutes

5 MATTERS ARISING FROM PREVIOUS MINUTES

52.1 Item 33.2 Pavilion temperature setting Cllr Ing confirmed training being sought in heating system setting

52.2 Item 38.2 Newsletter Cllr G Payne working to edit items received. Available for Feast Market on 5 July **GSP**

52.3 Item 40.2 Rospa inspection report copied to Playground Inspectors with Environment Committee papers 30 June

52.4 Item 42.4 Training 3 Councillors booked for training at CALC at £105 each

52.5 Item 42.5 Water Cycle Strategy for Major Growth in and around Cambridge Cllr Ing and Dist Cllr Mason briefly reported on an exploratory meeting with no practical solution. Meeting centred on discussion on water consumption

6 REVIEW OF VICE-CHAIRMANSHIP

53 Prop Cllr D Payne, sec Cllr Gooden, all in favour, to elect Cllr B S Ing as Vice Chairman for 2008-09

7 MATTERS ARISING FROM ANNUAL PARISH MEETING 19 MAY 2008

54 None

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

55.1 Cllr Gooden reported Histon PCllr Davies now Recreation Ground Management Committee Chairman, Cllr Gooden Vice Chairman. Appreciation of long service of Ray Wynn as Chairman recorded

55.2 Play Area Fence Design of fencing provided. Discussion followed on practicalities and decision making process

55.3 Scoreboard for cricket had been identified, moveable on wheels

55.4 Acoustics in recreation centre. Second quote had been requested

55.5 CCTV quotes requested. Not in current budgets

55.6 Emergency Access onto Ground Health & Safety team at Recreation Ground investigating, together with better signage/enforcement possibilities for parking issues

55.7 Half Yearly meeting due 18 June 2008. Chairman brought forward items 10 and 11 with agreement of Council

10 CLERK'S REPORT

56.1 Flat screens, agreed to sell at £25 each

56.2 Seat The Coppice vandalised, removed and disposed of, reported to Police. **Environment Committee** to consider

56.3 Stakes stolen from The Copse, reported to Police

11 CHAIRMAN'S REPORT

57.1 Written report accepted (Appendix 1)

57.2 Boundary Review delay. Confirmed Chairman/Clerk would draft response, including concerns put forward **DWP**

57.3 Joint Action Group Cllr G Payne reported on meeting attended 12 June focussing Northstowe Sec 106. Bid to be submitted within next 2 weeks. Cllrs Parish and Ing working on joint submission **BSI**
HICCA members arrived at meeting. Chairman brought forward item 16, standing orders suspended

16 "VILLAGE GREEN" PROJECT – Presentation to HICCA and PARISH COUNCILS BY THE ENERGY SAVING TRUST ADVICE CENTRE

58.1 Edward Leddy-Owen, Energy Savings Trust outlined the scheme and thanked HICCA members for an excellent

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entry on behalf of Histon and Impington, shortlisted. EST were aiming to choose one community in Cambridgeshire to support them to become as energy efficient as possible, covering a wide range of areas including water, waste and transport. Decision due mid-July. Items highlighted:

- Freephone no; website; email contact
 - Grant scheme advice
 - Free no obligation referrals
 - Defra legislation booklet available
 - Questionnaire for all residents
 - Events, talks, information boards
 - Working together with interest groups e.g. WI, schools
- 58.2 Agreed Mr Leddy-Owen to provide information packs via Parish Office; HICCA to send Mr Leddy-Owen information on what they had achieved to date; and details of community groups willing to be involved. Confirmed Arbury Park could be included in any successful project. Mr Leddy-Owen hoped to attend Feast Market on 5 July
- 58.3 Mr Leddy-Owen and 3 HICCA members left meeting. Standing Orders reinstated, brought forward item 13

13 COUNTY COUNCILLORS' REPORT

- 59.1 Reports from Cty Cllrs Bradney and Jenkins accepted
- 59.2 Cty Cllr Jenkins confirmed appeal to keep Rampton bus had succeeded. Following a discussion on possible plans for a cycleway to Milton, it was noted that it was safeness of a route that was key to decision on school bus route provision. Chairman returned to agenda order. Cty Cllr Jenkins left meeting

9 PLANNING COMMITTEE REPORT

- 60.1 a) Committee Reports Minutes 27 May and 10 June copied to all and accepted. Committee members clarified that Histon Football Club application had been acknowledged as part retrospective
- 60.2 b) Arbury Park Minutes 27 May and 10 June copied to all and accepted. Following discussion on decision made on application from Mr & Mrs Creasey, confirmed that letters of objection on planning applications were not responded to but always noted and considered. Minutes would be on web in due course
- 60.3 Arbury Park Groups/Committee membership Next Arbury Park Committee 24 June **AP Planning agenda**
- 60.4 Cllr Warren's monthly report Comprehensive report provided for all "draft and incomplete". Feedback and suggestions given. Report to wider community in due course
- 60.5 Community Centre expenditure Next agenda 24 June **AP Planning agenda**
- 60.6 Residents Association letter to George Wimpey. Copy of proposed letter provided (deferred planning meeting 10 June). Planning Committee recommended Parish Council endorsement, all agreed to confirm the letter acceptable
- 60.7 Arbury Park Parish Review Catriona Dunnett contacted Parish Council with possible timescales. Cllr D Payne to respond and copy in Greg Harlock **DWP**
- 60.8 Connections Bus Project Offer to visit Arbury Park for afternoon sessions 21 July – 29 August. All in favour to request 3 visits pw, projected cost £1,600. Funding sought from SCDC or other source in first instance

12 DISTRICT COUNCILLORS' REPORT

- 61.1 Cllr Max Parish (Histon PC) arrived during this item. Dist Cllr Davies reported on the continuing work of the Arbury Park Task & Finish Group
- 61.2 Successful sports festival jointly organised with SCDC, IVC and the Friends of the Rec had been attended by over 1,000 people
- 61.3 Dist Cllr Mason outlined work at SCDC to look at missed trigger points at Arbury Park. Road name signs should be erected in July
- 61.4 He provided copies of correspondence regarding the processes followed with Catriona Dunnett Legal Officer at SCDC, with responses awaited. Council thanked the Dist Cllrs for the on-going support

14 FINANCE

- 62.1 Confirmed payment of accounts, prop Cllr Ing, sec Cllr Abdullah , all in favour:
- | | | |
|-------------------------------|-----------------------------|-----------|
| Administration M2 | £1,497.62 | £1,497.62 |
| Burial Ground expenses | £13.25 + VAT £2.31 = | £15.56 |
- 62.2 Approved payment of outstanding accounts, prop Cllr Ing, sec Cllr Abdullah, all in favour:
- | | | |
|--|---|---------|
| Buchans Landscape | Grass cuts 2 x green verge, 1 x red £478.76 + VAT £83.78 = | £562.54 |
| Site & Maintenance Services | Remove broken (vandalised) seat The Coppice and dispose £40 + VAT £7 = | £47.00 |
| Cambs County Training Partnership | 2 Councillor training 4 June £80 | £80.00 |
| Print Out Paper | £14 + VAT 2.45 = | £16.45 |

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	Print Out Newsletters £158	£158.00
	Print Out “Could you be a Parish Councillor” leaflet £64	£64.00
	Ron Seaton Internal audit final bill £30	£30.00
	Zurich Municipal Management Services Health & Safety Seminar £60 + VAT £10.50 =	£70.50
	Petty Cash Imprest account £30	£30.00
	Burial Ground:	
	The Mower People Limited Back Pack Sprayer £59.57 + VAT £10.43 =	£70.00
	Youth account:	
	Histon & Impington Recreation ground MUGA hire for Youth sports club May 08 £80.86 + VAT £14.14 = £95.00	
	Histon & Impington Recreation ground MUGA hire for Rec Junior sports club April/May 08 £125.11 + VAT £21.89 =	£147.00
62.3	Paid in: Burial Ground Ashes Pawley £48; Inscription Hibble £30; Allotment £6; Dellow plot and inter non-resident £240; Histon PC charges 2007-08 £3,039.66; Memorial Fawcett £60; Memorial Davies £60; Histon Parish Council, rates rebate % share 2007-08 £519.98	
62.4	<u>Internal Audit Report, notes of meeting held 4 June</u> Report from Mr Seaton raised no issues of concern. Notes of meeting to cover Review of Effectiveness of Internal Audit copied for all. Cllrs Ing/Davies to produce action plan. Noting Mr Seaton was present, Prop Cllr D Payne, sec Cllr Ing to accept reports and recommendations, all in favour	
62.5	<u>Formal acceptance by Council of Audit Statement and Accounts</u> Papers copied to all. Prop Cllr Abdullah, sec Cllr Ing, 7 in favour to approve accounts and annual governance statement (1 abstention as was not member of Council during year under audit	
62.6	<u>Half Yearly Review of Donations</u> Noted budget of £650 but availability of Section 137 amounts	
	<u>Team Reading Cambs County Council</u> Prop Cllr Abdullah, sec Cllr Gooden, all in favour, that Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 , should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £100 to Cambs County Council Team Reading”.	
	<u>Open Gardens</u> Prop Cllr D Payne, sec Cllr Abdullah, all in favour, that Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 , should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £50 to Histon & Impington Open Gardens towards advertising costs”.	
	<u>Kings Meadows Garden Project</u> Prop Cllr D Payne, sec Cllr Gooden, all in favour, that Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 , should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £200 to Kings Meadows Garden Project”. <u>HICCA</u> had requested £250 towards expenses. Following discussion, and noting Impington Parish Council’s own Environment Statement, proposed Cllr Abdullah, sec Cllr G Payne, 7 in favour, 1 abstention, that Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 , should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £125 to HICCA”.	

15 RECENT CORRESPONDENCE

- 63.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 63.2 BT SCDC Phone Box Closures consultation – responses by 6 September. Phone box located “Home Close Histon” proposal to remove along with some 68 payphones. Noted Histon PC had decided to resist removal and agreed to support this objection. Feast Market item. Any response due by 6 September
- 63.3 SCDC Local Government (Miscellaneous Provisions) Act 1982 “Review of Street Trading Consent – replies by 18 July. SCDC taking views on whether to adopt the whole of South Cambs as a Consent area. Concern over dilution of enforcement if whole area covered and whether consultation with Parish Council would continue. Agreed to complete form

17 OTHER MATTERS

- 64.1 Highways HT&T Committee minutes of meeting 5 June copied to all and noted. Cllr Kelly, to meet Richard Preston, Cllrs Foster and Bradley 19 June to discuss outstanding items with County Highways. Cllr D Payne confirmed no meeting held with PCSO Page re cycling on pavements Confirmed Arbury Park junction not included in traffic survey request. Clerk to request latest and most up-to-date counts from Graham Amis (County Council)
- 64.2 Feast Market Discussion on displays and rota. Clerk to re-send final lists for all Cllrs by end of week
- 64.3 Youth Minutes 1 May 2008 provided for all and accepted. Further meeting held 2 June. Cllr Abdullah reported on

Feast Market plans; Broadband invoices expected; Youth Worker cover. Confirmed the Connections Bus Project unlikely to be required in Histon and Impington this summer

- 64.4 Parish Plan Histon Cllr Eade had stepped down as Histon representative but would assist in other ways. Histon PC to be asked for replacement representatives. No meetings yet arranged with Rob Campbell at IVC

18 DATE & PLACE OF NEXT MEETING / 19 FORTHCOMING MEETINGS

- 65 Next meeting due Monday 21 July 2008, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington**
- 66 Dates of forthcoming Committees confirmed

This part of meeting closed 10.10pm. As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Clerk and Cllr Parish invited to remain for first item