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PARISH OFFICE
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16th July 2008

To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 21ST JULY 2008** at 7.30 p.m. for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.

AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC *15 minutes*
– standing orders suspended for up to 15 minutes if any public or press wish to speak
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 16 JUNE 2008 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) – Any not listed on Clerk's report *5 minutes*
- 6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 28 May. Half Yearly Meeting Rec Ground Committee held 18 June. Meeting held 9 July 2008 *5 minutes*
- 7 PLANNING COMMITTEE REPORTS *20 minutes*
 - a) COMMITTEE REPORTS – Minutes attached 24 June. Meetings due 15 July and 22 July To accept
 - b) ARBURY CAMPS UP-DATE – Minutes attached 24 June. Meeting due 22 July
Councillor Warren's monthly report – attached if available
- Beach Banana CCTV – Proposed Cllr Warren **to fund in July and August at cost of £420** **For decision**
- Proposed Cllr Warren that "Impington Parish Council progress with transfer of POS 5, subject to some proposed contract amendments and clarification on items raised at Planning Committee, and that the Council further **agrees to spend up to any available part of the £5,000** "early management payment" on additional resourcing" **For decision**
- Proposed Cllr Warren that "the Clerk **continue to work with the Arbury Park Committee to contract for additional resource** to allow key work to be added into the overall workload from August until any proposed Community Council be set up at Arbury Park, to be funded from admin account No 3 (Sec 106) **to average maximum of £60 per week.** To be reviewed at end of October" **For decision**
- 8 ENVIRONMENT & BURIAL GD COMMITTEE REPORT – Minutes attached 30 June 2008 To accept
5 minutes
- 9 TO RECEIVE CLERK'S REPORT – attached *5 minutes*

- 10 TO RECEIVE CHAIRMAN'S REPORT – attached if available, to include Post Office Closures; Histon Feast Market report; Chairmen's meeting held 17 June – paper attached To accept
10 minutes
- 11 TO RECEIVE DISTRICT COUNCILLORS' REPORT 5 minutes
- 12 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached 5 minutes
- 13 FINANCE & ADMINISTRATION 5 minutes
For decision
- a) To confirm payment of accounts
- b) To approve payment of outstanding accounts
- c) Paid in and Correspondence Received
- 14 CORRESPONDENCE RECEIVED 10 minutes
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- b) Other correspondence
- 15 RESOLUTION: "Impington Parish Council should, in conjunction with Histon Parish Council, establish a group to initiate a strategic review and consultation with representatives from as many sections of the community, village groups and village residents as possible, on the existing provision and future needs of community services and facilities within Histon and Impington. 10 minutes
For decision
- The Group shall be able to co-opt non council members with a view to producing a report for the Parish Councils by the end of November 2008**
- The Council notes that an amount of up to £2,500 has been agreed to be spent by Histon Parish Council and Impington parish Council is invited to consider same.**
- Further, Impington Parish Council should establish a register of community facilities within the parish"** Proposed Cllr Ing
- 16 TO CONSIDER OTHER MATTERS 10 minutes
- a) HIGHWAYS and TRAFFIC – **For decision**
- HHT&T Committee meeting due 4 September; Cllr Kelly – meeting with Richard Preston, CCC and **ratification** of comments given to AJC on blanket treatment for Histon and Impington regarding lorry parking; Other correspondence
- b) YOUTH ADVISORY BODY REPORT Minutes attached 2 June 10 minutes
To note
- c) ACCEPTANCE OF COMPLAINTS PROCEDURE – Proposed policy attached **For decision**
- 17 DATE AND PLACE OF NEXT MEETING: **For decision**
- PROPOSED** Monday 15 SEPTEMBER 2008, 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington.
- Proposal for any urgent matters to be delegated to Planning Committee during August
- 18 DATES OF CONFIRMED COMMITTEE MEETINGS:
- Planning Committee – Tuesday 22 July 2008 7 p.m.
- Finance Committee – Tuesday 29 July 2008 7.30 p.m.
- Burial Ground Walkabout – Tuesday 5 August 2008 6 p.m.
- Planning Committee – Tuesday 19 August (TBC) 7.30 p.m.
- Environment Committee – Tuesday 2 September 2008 7.30 p.m.
- Planning Committee – Tuesday 9 September 2008 7.30 p.m.
- Recreation Ground Management Committee – Wednesday 10 September 2008 7.30 p.m.
- OTHER MEETINGS:
- Gallaghers meeting – Wednesday 30 July 2008 5.45 p.m. Parish Office
- SCDC Legal Officer – Friday 1 August 9 a.m. Parish Office
- Guided Bus Liaison – Thursday 7 August 2008 7 p.m. The Meadows
- Histon Highways Traffic & Transport Committee – Thursday 4 September 7.30 p.m.
- South Cambs SDRP meeting – Wednesday 10 September, Cllrs Nudds and Payne
- 19 "IN COMMITTEE" REVIEW OF TERMS AND CONDITIONS, INCLUDING SCALE OF CLERK AND ASSISTANT CLERK – Up-date 5 minutes
- A J YOUNG – CLERK/PROPER OFFICER 16.07.08 Meeting to close by 9.40 p.m.